



Job Title: Custodian

Location: St. Michael Catholic High School, Fairhope, Alabama

Position: Full-Time After-Hours Custodian

Schedule: Monday–Friday, 3:00 p.m.–11:00 p.m.

Reports To: Director of Facilities / School Administration

Location: St. Michael Catholic High School

Position Summary

St. Michael Catholic High School is seeking a dependable, hardworking, and detail-oriented After-Hours Custodian to maintain a clean, safe, and welcoming environment for our students, faculty, staff, families, and visitors. This full-time position works primarily during the evening hours and is responsible for the daily cleaning and upkeep of classrooms, offices, restrooms, common areas, and other school facilities.

The ideal candidate takes pride in their work, works well independently, and understands the importance of maintaining a clean and orderly Catholic school environment.

Essential Responsibilities

- Sweep, mop, vacuum, dust, and clean floors, windows, doors and other surfaces.
- Empty trash and recycling receptacles and dispose of waste appropriately.
- Clean and restock restroom supplies.
- Maintain cleanliness of restrooms, cafeteria, classrooms, offices, hallways, common areas, meeting spaces, athletic facilities, and other campus areas.
- Assist with room setup and breakdown for school events, meetings, athletics, and other activities as needed.
- Monitor assigned areas and report maintenance, safety, security, equipment or facility concerns to the appropriate supervisor.
- Follow procedures for the safe use, storage, and handling of supplies and equipment.
- Maintain custodial equipment in good working condition.
- Help ensure exterior areas immediately surrounding facilities remain clean and orderly.
- Secure assigned buildings and areas at the end of the evening, as directed.
- Work cooperatively with faculty, staff, coaches, event personnel, and other members of the school community.
- Perform other duties as assigned by the Director of Facilities or school administration.

Qualifications

- Previous custodial, janitorial, housekeeping, or facilities experience preferred but not required.
- Ability to work independently and manage time effectively.
- Strong attention to detail and pride in maintaining a clean environment.
- Dependable, punctual, and trustworthy.
- Ability to safely operate standard custodial equipment.
- Ability to follow written and verbal instructions.
- Ability to lift 50 pounds, carry, push, and pull cleaning supplies and equipment as required.
- Ability to stand, walk, bend, stoop, kneel, and perform other physical activities associated with custodial work.
- Ability to maintain confidentiality and exercise good judgment while working in a school environment.
- Commitment to providing a safe, respectful, and welcoming environment for students and the entire St. Michael community.
- Must be willing to complete required background screening and other employment requirements for working in a school setting.

Work Schedule and Benefits

This is a full-time, year-round position, generally scheduled Monday through Friday, 3:00 p.m.–11:00 p.m. Summer hours are 7am-4pm. Evening or weekend hours may occasionally be required for special school events, athletics, or other campus activities.

- Full-time, Monday–Friday, plus scheduled events
- Eligible for all benefits: health, dental and vision insurance, 401K.

How to Apply

Join us in nurturing a community where education meets formation, preparing students to make a positive impact in the world.

Please send a resume and cover letter to Dr. Andrea Williamson, Principal, at andrea.williamson@stmichaelchs.org. Applications will be accepted until the position is filled.

St. Michael Catholic High School is an Equal Opportunity Employer. We do not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or any other legally protected status.

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